

Commonwealth Neurotrauma Initiative (CNI) Trust Fund
Meeting Minutes
September 17, 2009

Members Present

Terry Glenn	VA Department of Corrections, Richmond
Doug Harris, J.D.	VA Department of Health (Commissioner's Designee), Richmond
Page Melton	Caregiver, Richmond
Teresa Poole	Lakeview Blue Ridge, Blacksburg
David Reid, Psy.D., Chair	Augusta Psychological Associates, Waynesboro
Jim Rothrock (<i>Ex-officio</i>)	VA Department of Rehabilitative Services, Richmond (<i>Commissioner Rothrock participated via speaker phone</i>)

Members Absent

Gregory Helm, M.D., Ph.D.	University of Virginia Medical Center, Charlottesville
---------------------------	--

Staff

Patti Goodall	VA Department of Rehabilitative Services, CNI Program Staff
Kristie Chamberlain	VA Department of Rehabilitative Services, CNI Program Staff

Guests

Mary-Margaret Cash	VA Department of Rehabilitative Services, Richmond
--------------------	--

The Commonwealth Neurotrauma Initiative (CNI) Trust Fund Advisory Board met for a regular quarterly business meeting at The Science Museum of Virginia, 2500 West Broad Street, Richmond, VA. David Reid, Psy.D., Chair, convened the meeting at 9:07 a.m..

Public Comment Period

A public comment period was held at 9:08 a.m. . No public comments were made.

Approval of June 5, 2009 Minutes

Terry Glenn made a motion to approve the meeting minutes from the June 5, 2009 meeting; Page Melton seconded. The motion passed unanimously.

Approval of September 17, 2009 Agenda

Terry Glenn made a motion to approve the meeting agenda for the September 17, 2009 meeting; Doug Harris seconded. The motion passed unanimously.

Update from Mary-Margaret Cash

Mary-Margaret Cash, Assistant Commissioner at the Department of Rehabilitative Services provided a brief update for the Board on the Commonwealth's dire budget situation. Ms. Cash informed the Board that the Commonwealth is facing major budget cuts resulting in the loss of many classified positions across most state agencies. Ms. Cash informed the Board that the Commissioner has been very active in finding ways to establish our required cuts without cutting

resources and that the division where CNI is located, Community Based Services, will hopefully not be largely affected.

Financial Report

Kristie Chamberlain, staff to the Advisory Board, provided an overview of the CNI Trust Fund finances. Since its inception in 1998 through August 31, 2009 total revenue into the Fund is \$13,967,244.02. The Trust Fund has awarded \$17,473,741.19 in grant awards and used \$537,917.06 in administrative services since July 2003. The Fund currently has an obligated balance of \$4,044,414.23 (revenue minus encumbered funds for grant awards), with an available balance of \$561,945.66 (revenue minus expenditures). FY' 2009 revenue into the Fund averaged about \$100,000/month.

CNI Grant Returning Awarded Funds to the CNI Trust Fund

Board members were notified that CNI Grant #10-172, Brain Injury Resource & Development Center in Roanoke, VA "*Expansion of Services Provided by the Phoenix Star Clubhouse*" will be returning all (about \$201,000) but the first quarter's allotment of their award of CNI Funds back to the Trust Fund. The grantee operates a brain injury clubhouse and the award of the grant was for additional provision of individualized community-based services and supports for members in the clubhouse. Unfortunately, the clubhouse itself is closing their doors as of September 30 due to insufficient available operating expenses. The returned funds will go into the bottom line of the Fund. The Commissioner requested that staff talk with them to find out if there are detailed plans for transitioning the members of the clubhouse to other brain injury service providers in the area and report back to the Board.

Update on CNI Grant #07-302 A-UVA, PI-Peter Patrick, Ph.D.

Kristie Chamberlain provided a brief update to the board on CNI Grant #07-302A-PI-Peter Patrick, Ph.D. from UVA "*Growth Hormone and Insulin Factor 1 Deficiencies in Children/Adolescents Following Traumatic Brain Injury.*" The grantee called this past week and explained a major setback in phase two of the study involving one subject passing away. The grantee did not at that time think it was due to the study itself. Staff explained current the steps in the review of the death by UVA IRB, the pharmaceutical company and contracted physicians. The Board requested that Dr. Patrick come and present to the board on the outcomes of the inquiry into the death once they had a final report. Staff will coordinate with the grantee to attend a future board meeting.

Future Meeting Dates

- Friday, December 4, 2009 - The NewWell Fund, Suite 107 (Forest Office Park), Richmond
- Friday, March 5, 2010-Woodrow Wilson Rehabilitation Center, Fishersville
- Friday, June 4, 2010-DRS Central Office
- Friday, September 17, 2010- DRS Central Office
- Friday, December 3, 2010-DRS Central Office

Dr. Reid adjourned the meeting at 9:31 a.m.